- If the existing card needs to be closed

- Replacement Card Field if not mentioned in the description separately

Notes Update/Send PIN reminder/New PIN/Remove Warm Status/:

- TAG team has to check the instructions via. If it is phone call then the creation time of the ticket should be after the verbal instructions received time.

- Check in Metavante if the Address and Name mentioned in the ticket is same as in the file.

- If the PIN is going to another address, then requires a letter signed by client (fax with callback or Original letter).

- If the PIN is to be provided over the phone, then no approval or client letter is required.

  ### Fields To Be Check Marked:

- If the PIN needs to be expedited Cost Center number should be mentioned in the ticket

ATM/DEBIT CARD DAILY TRANSACTION LIMITS (REQUEST FOR INCREASE)

There are four (4) types of transactions that may be completed with a DB Debit Card. The first two require the cardholder to enter a PIN.

1. ATM Cash Out

2. Purchase

3. Purchase (without PIN)

4. Cash Advance (without PIN)

Numbers 3 and 4 may be the transaction type when the card is used at locations that accept Visa.

For internal use only