

- b) Attach proof of delivery to the client's record in dbForce (Email, Fax, or letter sent to the client).
- Please include a copy of the Letter AND the Envelope/FedEx Label in one attachment
- c) Notify me once a) and b) have been completed.

3) Response/questions from clients:

The SFTR Disclosure Letter clearly states that **no response is required from the clients**. However, any questions regarding this matter should be managed by the Relationship Manager, with the involvement of legal or compliance as needed.

An **Internal Use Only** Q&A is also attached (do not send the Q&A to the client).

If you need any assistance or have any questions, please reach out to me or Anna-Sofiya.

Thank you

Best,
Armen



Armen Brash
Director

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