



For CSBC use only

Internal Ref [Click here to enter text.](#)

Internal Audit

1. Have all mandatory areas been completed with sufficient and accurate detail?
[Choose an item.](#)
2. Have internal checks been completed and evidenced that justify request for REDD. (KYC, etc)?
[Choose an item.](#)
3. Have all electronic copies of notifications been included with the request:
[Choose an item.](#)
4. Have all approvals been obtained, and are they appropriately indicated on the request (and are they accompanied by the relevant electronic email approvals)?
[Choose an item.](#)
5. Has business reconciled outstanding PO's
[Choose an item.](#)

Referred to RISAG:

[Choose an item.](#)

Referral Date / Time [Click here to enter a date.](#)

Persons Referred To [Click here to enter text.](#)

Evidence (electronic copy of email)

Next Steps: Save this document and send it to the appropriate authority

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