

Classification: **Public**

Hi Armen,

As we are going through the check referrals from HVP, here is one example where the account was opened on 3/8 and Doc Management did not receive the signature card. A check was presented and was referred for no signature on-file, Doc Mgmt staff did a follow up with the Banker on 3/23 and on 3/30 we received the card today to scan.

The Front Office needs to be reminded that it is important that we get the account opening documents timely.

Teresa Metallo
Vice President
AWM GTO- OPS
Vendor Oversight - Risk & Control
100 Plaza One 07311-3901
Jersey City, NJ - USA
Tel # [REDACTED]

From: Lisa-M Ramos
Sent: Monday, April 04, 2016 2:03 PM
To: Teresa Metallo
Subject: FW: [REDACTED] - JEFFREY EPSTEIN - [I]

Classification: **Public**

Terri

For account [REDACTED] on the referred file Signature card was just sent to us. We will get it scanned

Thank you

From: Melinda Roy
Sent: Monday, April 04, 2016 11:21 AM
To: Lisa-M Ramos; Paul Morris
Cc: Raphael A Marin
Subject: RE: [REDACTED] - JEFFREY EPSTEIN - [I]

Classification: **Public**

Lisa,

Please see attached for the signature card for account [REDACTED].

From: Lisa-M Ramos
Sent: Wednesday, March 30, 2016 4:22 PM