



## For CSBC use only

**Internal Ref** [Click here to enter text.](#)

### **Internal Audit**

1. **Have all mandatory areas been completed with sufficient and accurate detail?**  
Choose an item.
2. **Have internal checks been completed and evidenced that justify request for REDD. (KYC, etc)?**  
Choose an item.
3. **Have all electronic copies of notifications been included with the request:**  
Choose an item.
4. **Have all approvals been obtained, and are they appropriately indicated on the request (and are they accompanied by the relevant electronic email approvals)?**  
Choose an item.
5. **Has business reconciled outstanding PO's**  
Choose an item.

### **Referred to RISAG:**

Choose an item.

**Referral Date / Time** [Click here to enter a date.](#)

**Persons Referred To** [Click here to enter text.](#)

**Evidence (electronic copy of email)**

**Next Steps: Save this document and send it to the appropriate authority**

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