

From: "[REDACTED]. (DO) (FBI)" <[REDACTED]>
To: "[REDACTED] (NY) (FBI)" <[REDACTED]>
Cc: VictimServices <[REDACTED]>, "[REDACTED]. (DO) (FBI)" <[REDACTED]>

Subject: RE: Epstein: Friday Reminder Email for victims and attorneys

Date: Fri, 18 Oct 2019 15:52:22 +0000

Importance: Normal

Attachments: New_York_Friday_Reminder_Email.docx

[REDACTED]

Here is the language we want to send out. Please word smith to make smooth.

Good morning,

Thank you for your interest in the upcoming meeting. Please be sure to bring your government issued identification for verification and building access. Electronic devices, to include cell phones, laptops/tablets, and recording devices are not permitted in FBI space. If you must bring those items into the building, secure storage will be available to you and you may retrieve your items at the conclusion of the meeting. The FBI entrance is on Duane and Broadway and you will have to go through building security, so please plan to arrive by 9:30. You will then be escorted to the meeting space.

Parking:

New York City parking is limited but there is a parking lot on the corner of Worth and Broadway. The best transportation is the train 4/5/6 to Brooklyn Bridge, R/W to City Hall or A/C to Chambers Street.

FBI personnel will be present outside to help you find your way to the meeting space.

If last minute changes arise, regarding your itinerary or should you have additional questions, please submit updates/questions to the [REDACTED] inbox. A staff member will monitor the emails, should you need assistance.

Date: October 23, 2019

Time: 10:00 AM

Location: 290 Broadway, New York, NY 10007

Lastly, please be respectful of the intention of the meeting. Thank you for your cooperation in this matter.

Respectfully,
FBI Victim Services Division

From: [REDACTED] (NY) (FBI)
Sent: Friday, October 18, 2019 11:28 AM
To: [REDACTED]. (DO) (FBI) <[REDACTED]>
Cc: VictimServices <[REDACTED]>; [REDACTED]. (DO) (FBI) <[REDACTED]>
Subject: Epstein: Friday Reminder Email for victims and attorneys

Hi [REDACTED] - the parking is limited but there is a lot on the corner of Worth and Broadway. The best transportation is the train 4/5/6 to Brooklyn Bridge, R/W to City Hall or A/C to Chambers Street.

The entrance is on Duane and Broadway and will have to go through building security so should be there by 930. Then they will walk over to the FBI elevator bank.

Let me know if you need further information.

Thanks

[REDACTED]

-

On Oct 18, 2019 9:56 AM, "[REDACTED]. (DO) (FBI)" <[REDACTED]> wrote:
Hi [REDACTED],

For the reminder email, what can you advise we provide for the parking situation? What garage is preferable? What street address should they use (if other than actual) if they uber/taxi over? What entrance should they use? If you've never been there before, what should they know to make it the easiest?

From Miami and needs updating:

Parking:

Parking is available in the visitor lot. Additional spaces will be available should the visitor lot reach capacity. FBI personnel will be present outside to help you find your way to the meeting space.

Thanks,

[REDACTED]

[REDACTED]

Victim Outreach Strategist
Case Support Unit
FBI - Victim Services Division
Desk: [REDACTED] | Cell: [REDACTED]

THIS DOCUMENT IS INTERNAL AND MAY NOT BE RELEASED OUTSIDE THE FBI WITHOUT PRIOR AUTHORIZATION

CONFIDENTIALITY NOTICE - This e-mail (including attachments) is covered by the Electronic Communication Privacy Act, 18 U.S.C. sections 2510-2512, is for the sole use of the intended recipient(s) to which it is addressed and may contain confidential and sensitive material that requires protection from unauthorized disclosures. Recipients shall not disclose any Personally Identifiable Information (PII) contained in this email (including attachments) without the prior written or electronic consent of the FBI and shall take such actions as are necessary to prevent unauthorized access to such information by a person other than the intended recipient(s). Do not disseminate this email, or its contents, to anyone who does not have an official need for access. If you are not an intended recipient and received this communication in error, you are hereby notified that any retention, review, dissemination, distribution, or copying of this communication is strictly prohibited. Please notify the sender by a separate e-mail and delete this message and any attachments. Any misuse of unauthorized disclosure can result in both civil and criminal penalties.