

**From:**

**To:**



**Subject:** Re: Region 1 & 2 Conference Call Recap (7/29) + New Information

**Date:** Mon, 03 Aug 2020 15:24:45 +0000

**Importance:** Normal

---

Good Morning,

I hope everyone had a great weekend. Just a friendly reminder, I need the following information by COB tomorrow.

- **New Information**

- Please send me any projects you are working on within your Field Office or VSD to include internal and external working groups. *Please send this information to me by Tuesday, August 4* in the following format:
  - VS Name
  - Project/Working Group Name
  - Purpose of Project/Working Group

Thanks,



Program Manager  
FBI Victim Services Division

Office:

Mobile:

Email:

---

**From:**

**Sent:** Thursday, July 30, 2020 4:34 PM

**To:**

**Subject:** Region 1 & 2 Conference Call Recap (7/29) + New Information

Hello Region 1 & 2,

Thank you for a great conference call yesterday and continuing to share your concerns and comments with me. Please continue to do so. For those of you who couldn't make it, please see below for some of the highlights and some new information:

- [Link](#) to Division Head Checklist for Symptomatic or Positive COVID-19 Cases in your Division and [link](#) to full SP site regarding COVID-19 Information and Update
- Mobile VSs - PowerPoint attached
  - MVS Sherita Gatewood - remote TDY to Baltimore from July 20 to August 24
  - MVS Karen Gale - remote TDY to Harrisburg RA from August 10 to August 28
- Beacon Update - [REDACTED] will be sending out an email instructing VSs what to do with the BEACON and will be setting up a training. More to come later this week or next week. If you are a VS who does not have great cell service in your AOR, you can email me to request a Beacon. To my knowledge, it does not boost cell coverage, but instead uses satellite to track your location. Thanks for all the knowledge sharing on the call today, [REDACTED]
- Dallas CAC Conference - Details still forthcoming. Hopefully will have an update soon.
- VSATT reports due by September 15 for months March through August. Please use the new Sentinel case file once you receive an approved report back from me ([REDACTED]). Also, ensure you are remembering to enter the Documentation of Services Checklist to the case file for your cases.
- **New Information**
  - Please send me any projects you are working on within your Field Office or VSD to include internal and external working groups. *Please send this information to me by Tuesday, August 4* in the following format:
    - VS Name
    - Project/Working Group Name
    - Purpose of Project/Working Group
- July Kuddos -You all have been great about keeping me updated on cases. Reminder - I send these updates via the Daily every Monday, Wednesday, and Friday (need them by 11am). If you don't tell me about the cases you are working, I will not know until I review your VSATT reports. Send emails, text, call. I want to hear from you.
  - [REDACTED] kidnapping and homicide case, victim services to family with a very interesting dynamic
  - [REDACTED] - coordination and victim services for a missing and murdered teenager by cousin in WV, legal guardian living in CT, death notification
  - [REDACTED] - collaboration and coordination with local law enforcement and DA victim services, local case of missing 2 year old. Babysitter charged even though no body was found, death notification
  - [REDACTED] - homicide of Federal Judge's son; injured husband; high-profile case and extensive coordination among internal and external agencies and victim services to not only the Federal Judge, but to many family members
  - [REDACTED] extensive coordination with VSD, WFO and the entire field with Zoom Bomb case
  - [REDACTED] - extensive coordination with VSD, case agents and USAO regarding arrest of Maxwell; high profile case requiring communication with victims after the arrest

- Next Bi-Weekly Call will take place on August 12 at 10:00 AM (I was able to move a personal appointment scheduled. The calendar time/date is correct that was previously sent.)

[REDACTED]  
Program Manager  
FBI Victim Services Division  
Office: [REDACTED]  
Mobile: [REDACTED]  
Email: [REDACTED]