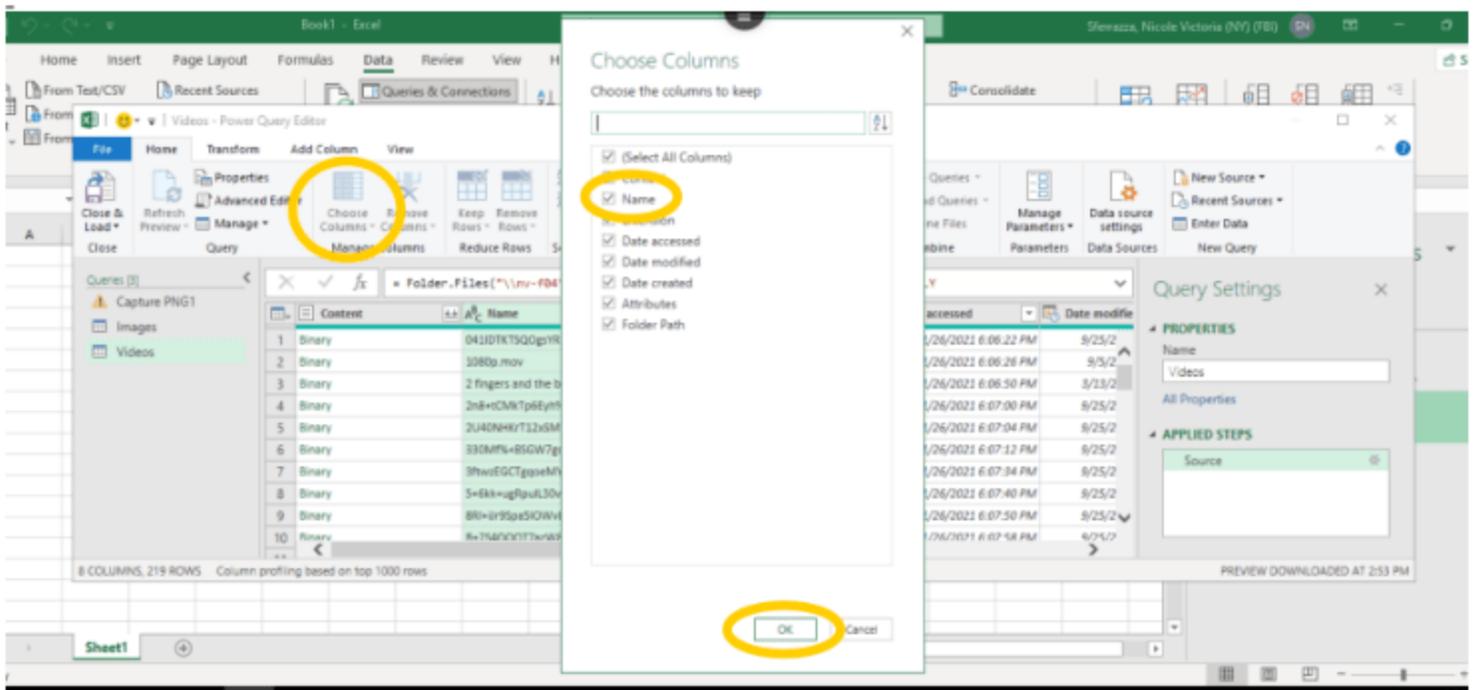


- Choose the columns you need (Name and SIZE if size is an option) press **OKAY > CLOSE & LOAD** on the top left. Allow a few minutes for the info to upload into EXCEL



- After it's loaded, you can copy the text from the REVIEW DESKTOP excel to the GREENSIDE Excel. Make sure it's ONLY text you are copying & pasting

Reach out if you have any questions!

Respectfully,

Create a tab for the folder you are reviewing (label the tab with the folder number). That new tab will have the detailed description of each file. There is a **TEMPLATE tab** you can copy from. Please reach out if you have ANY questions.

24318 1B71	
24321	
24327	
24328	
24329	
24332	
24336	
24337	
24340	
24343	
24348	
24349	
24350	
24353	
24354	
24355	
24362	
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24364	
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24366	
24369	
024369 1	
24371	
24372	
24383	
24388	
24392	
027904 1B84	
027905 1B83	

Guidance as of 03/17 11 AM

Excel need to include:

1. what each item is, how large each item is, what's in it, etc. (5Ws).
2. when reviewing videos, note the length of the video, images of people, describe the image/who the image is of, and the time on the video the image is noted.
3. note CSAM
4. anything perceived to be pertinent.

Please standby for further guidance as things have been changing rapidly.

Respectfully,



██████████
 SPECIAL AGENT
 EXT: ██████████
 Mobile: ██████████
 FBI New York | ██████████ | Child
 Exploitation/ Human Trafficking Task
 Force (CEHTTF)

From: ██████████ (NY) (FBI)
Sent: Monday, March 17, 2025 11:11 AM
To: ██████████ (NY) (FBI) <██████████>; ██████████ (NY) (FBI) <██████████>; ██████████ (NYPD) <██████████>
Cc: ██████████ (NY) (FBI) <██████████>
Subject: RE: 1B136 Breakdown

Guidance as of 03/17 11 AM

Excel need to include:

1. what each item is, how large each item is, what's in it, etc. (5Ws).
2. when reviewing videos, note the length of the video, images of people, describe the image/who the image is of, and the time on the video the image is noted.
3. note CSAM
4. anything perceived to be pertinent.

I will have the excel updated.

Respectfully,



██████████
 SPECIAL AGENT
 EXT: ██████████
 Mobile: ██████████
 FBI New York | ██████████ | Child
 Exploitation/ Human Trafficking Task
 Force (CEHTTF)

From: ██████████ (NY) (FBI)
Sent: Monday, March 17, 2025 11:08 AM
To: ██████████ (NY) (FBI) <██████████>; ██████████ (NY) (FBI) <██████████>; ██████████ (NY) (FBI) <██████████>; ██████████ (NYPD) <██████████>
Subject: 1B136 Breakdown

Hi All,

Please see the breakdown below for the DCAP review. We need to update daily on our progress. I did my best to divide the files evenly.

To access the DCAP files go to **LEEP>DCAP>** type in: <\\nv-f04\cases04\50D-NY-3027571\notes>

Serial	1B146	Reviewer	
	Image Logs		
	SystemInfo		

Serial	1B136	Reviewer	
24318	1B71		
24321			
24327			
24328			
24329			
24332			
24336			
24337			
24340			
24343			
24348			
24349			
24350			
24353			
24354			
24355			
24362			
24363			
24364			
24365			
24366			
24369			
024369	1		
24371			
24372			
24383			
24388			
24392			
027904	1B84		
027905	1B83		

Excel Sheet

We will be tracking the files in an excel sheet (attached) and providing a daily percentage statistic for what is accomplished. Our guidance is to note/describe **IN DETAIL** what we see and **include a timestamp**. The excel sheet is organized by the 1B number. The overview tab gives a general description. Create a tab for the folder you are reviewing (label the tab with the folder number). That new tab will have the detailed description of each file. There is a **TEMPLATE tab** you can copy from. Please communicate any changes that need to be made to the excel sheet if necessary.

Guidance as of 03/17

- From [REDACTED]
- 1B136 - complete for viewing as of right now. Please start review. Content is 85gigs out of the 2TBs.
- 1B144 - 8TB, mostly non human readable. Need to reach out to Stacy from WFO CART.
- 1B145 - is 82% restored. Could take a total of 11 days before viewing to start reviewing.
- 1B146 - complete for viewing as of right now. Please start review. Logs and Administrative.

To do:

- **Knock out 146 then assign folders of 136 and prioritize accordingly.**
- **136 is essential to get reviewed ASAP.**

Respectfully,



[REDACTED]
SPECIAL AGENT
EXT: [REDACTED]
Mobile: [REDACTED]
FBI New York | [REDACTED] | Child
Exploitation/ Human Trafficking Task
Force (CEHTTF)