



CREW CONTRACT AGREEMENT

Section 1: Contract

1. I _____ authorize **Elite Crew International, Inc. (ECI)** to contact my previous employers for the purpose of conducting reference verifications. I fully understand that it is in my own best interest that **ECI** gather employment information on my background in order to better assist me in securing employment.
2. I am aware that it is my responsibility to provide **ECI** with an updated resume and contact information while actively pursuing employment. It is my obligation to notify **ECI** should my employment status or availability change. Failure to notify **ECI** within 1 week of such change may result in removal from the **ECI** database.
3. **ECI** reserves the right to restrict representation to applicants who have provided false information, or have not supplied the necessary materials required for registration (*Section 2*), or have supplied documentation which was fraudulently obtained.
4. I consent that **ECI** may share my personal data and information with potential employers and other third parties, such as Management Companies, with or without my knowledge for the purpose of securing employment. When possible, **ECI** does make every attempt to contact all selected candidates prior to submitting their data.
5. I am aware that **ECI** does not charge a registration fee and is a free service. I understand that **ECI** is not responsible for any personal expenses or monetary loss that may occur prior, during or following acceptance of employment.
6. I acknowledge my responsibility to respect the confidentiality of information shared with me by **ECI** regarding positions, yachts and their Owners.
7. **ECI** will provide, when possible, a copy of the hiring parties Employment Contract, Employment Agreements or Standard Operating Procedures (SOP's) prior to me accepting a position.
8. Once gainfully employed it is my duty to contact **ECI** immediately if my working conditions, work hours, meals, wages, or accommodations are deemed to be inadequate or unsafe. It is also my responsibility to notify **ECI** immediately if I resign or am let go. **ECI** makes every effort to avoid this by vetting the yachts we work with.
9. I certify that the answers and information supplied by me in my application (via verbal, manual or electronic input) to **ECI** are correct to the best of my knowledge.

By signing below you are confirming that you have carefully read and agree with the **ECI** Crew Contract Agreement.

Signature of Applicant / Date

Signature of Witness / Date

Section 2: Registration Materials

I agree to provide Elite Crew International, Inc with the following materials and information of my own free will:

- Resume/Curriculum Vitae and References, including written reference letters
- Copies of valid Passport(s), B1/B2 Visa, Schengen Visa, Seaman's Book and any other immigration documents
- Copies of STCW95 and Proficiency in Security Awareness Certificate or higher
- Copy of valid ENG1 medical certificate or equivalent seafarer medical
- Copy of all Licenses and Certificates which pertain to the position(s) applying for
- Must provide at least 1 Emergency Contact
- 1 recent head shot photo ***ECI** is willing to take photos in our offices for free
- Chefs must provide a copy of their Food Safety & Hygiene Course plus a 7 day sample menu and food photos