

From: Mark Tollison [REDACTED]
To: Jeffrey Epstein <jeevacation@gmail.com>
Subject: 9 E
Sent: Wednesday, November 13, 2013 10:27:02 AM

1. 4th floor gym- RK is reviewing bids for replacing the air handler and repairing the ceiling. Carpet vendor is coming this week to give assessment of carpet for insurance claim.
2. Fire alarm vendor coming Monday to complete.
3. RB has given you alternatives for master bedroom additional air conditioning from vendors. One vendor would like to come back to assess.
4. Fingerprint key pads have been out on hold til spring as has door and waxing refurbishing.
5. Lyn met with Filipino server, will see if she liked her for server position. If not will find another.
6. Having vendors come to estimate dry cleaning drapes in massage room. Need to have outside windows washed. Would like to have paint stains removed from outside of residence.
7. Emailed Mr. Hanson that 9 E manual was ready for his review if he wished to do so.
7. Tara dropped off shear samples last week and they were placed on red couch in dining room for your review.

Best regards,

Mark

Mark Tollison

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