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**From:** Richard Joslin <[REDACTED]>  
**Sent:** Friday, March 27, 2015 4:43 PM  
**To:** Jeffrey Epstein; Brad Wechsler  
**Subject:** FW: Wed next week

Attached is resume

Work closely w/ bookkeepers:

Review daily QB entries

Control monthly close of entities

Update / train bookkeeper to record equity pick-up for flow-thru entities Ensure valuations (external manager & public) are recorded timely & correctly Review daily process for efficiency

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Train bookkeepers on advanced Quickbooks capabilities and proper accounting processes

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Accounting for Avioneta, LDB Foundation (including transition of payroll to FO), Phaidon related entities, new Art Partnership, construction cost reporting

Spearhead implementation of process and structure to Household bill pay process, eg implement and document processes, workflow.

Spearhead implementation of uploads from CashPro to Quickbooks; AMEX to Quickbooks

Update BFP valuation model for GRATs & related schedules

Maintain BFP capital account schedule

Maintain GRAT schedules

Update quarterly F/S model (internal & Trustee reporting)

Assist in updating monthly cash inflow/out flow report (internal reporting)

Update semi-annual gaming commission template

Liase with outside investment IR/accounting to secure valuations, monthly/ quarterly reports

From: Richard Joslin  
Sent: Thursday, March 12, 2015 10:50 AM  
To: Yvonne Berger  
Subject: RE: Wed next week

From: Yvonne Berger  
Sent: Thursday, March 12, 2015 10:48 AM  
To: Richard Joslin  
Subject: RE: Wed next week

Hi Rich,

Brad mentioned Wednesday, March 18th at 12:45pm is perfect for a candidate interview. I have the date and time saved to our calendar. Please provide me the candidates name and I will update to our calendar. Thank you

Best, Yvonne

From: Richard Joslin  
Sent: Thursday, March 12, 2015 9:33 AM  
To: Yvonne Berger  
Subject: RE: Wed next week

Please reserve 12:45 to 1:30 Thanks

From: Yvonne Berger  
Sent: Thursday, March 12, 2015 9:25 AM  
To: Richard Joslin  
Subject: RE: Wed next week

Dear Rich,

Listed below Brad has two meeting on March 18th; otherwise the day is open. Please let me know if you would like me to hold a time. Thank you.

Best, Yvonne

Wednesday, March 18th

10:00am – Meeting at Apollo<=:p>

11:30am – Office Meeting at =lysium

From: Richard Joslin  
Sent: Thursday, March 12, 2015 9:20 AM  
To: Yvonne Berger  
Subject: Wed next week

Please let me know if BW has availability during lun=h time next Wed for candidate interview Thanks

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Richard Joslin

CFO

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