

**To:** JEE[jeevacation@gmail.com]  
**From:** Cecile de Jongh  
**Sent:** Wed 6/19/2013 4:40:47 PM  
**Subject:** Fw: ESL course @ UVI

Hi Jeffrey,

Please see the email below and let me know as soon as you can. Thanks.

With warm regards,

Cecile

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"Nearly all men can stand adversity, but if you want to test a man's character, give him power." ~ Abraham Lincoln

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----- Forwarded Message -----

**From:** Violeta Donovan <[REDACTED]>  
**To:** Cecile de Jongh <[REDACTED]>  
**Cc:** Ann Rodriquez <[REDACTED]>; Violeta Donovan <[REDACTED]>  
**Sent:** Wednesday, June 19, 2013 12:34 PM  
**Subject:** RE: ESL course @ UVI

Good afternoon Mrs. de Jongh,

I just wanted to follow-up on the matter of the ESL course. Might the students still be interested?

Violeta

**From:** Cecile de Jongh [REDACTED]  
**Sent:** Thursday, June 13, 2013 12:38 PM  
**To:** Violeta Donovan  
**Cc:** Ann Rodriquez  
**Subject:** Re: ESL course @ UVI

Good morning Ms. Donovan,

I will let you know by the end of today. Thank you.

With warm regards,

Cecile

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**From:** Violeta Donovan <[REDACTED]>  
**To:** Cecile de Jongh <[REDACTED]>  
**Cc:** Ann Rodriguez <[REDACTED]>  
**Sent:** Tuesday, June 11, 2013 5:42 PM  
**Subject:** RE: ESL course @ UVI

Good afternoon Mrs. De Jongh,

Just wanted to let you know that we continue planning for the ESL class for next summer session. We plan to have it on the schedule for 5:30 – 7:30 p.m. from Monday to Thursday.

Might this be a good time for the students? If not please let us know. Also, we would like to have them come to UVI sometime soon for pre-testing and orientation with the instructor.

Thanks.

Violeta

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**From:** Cecile de Jongh [mailto: [REDACTED]]  
**Sent:** Wednesday, May 29, 2013 2:38 PM  
**To:** Dionne Jackson  
**Cc:** Violeta Donovan; Ann Rodriquez  
**Subject:** Re: ESL course @ UVI

Thanks Dionne, I will have Anna coordinate.

With warm regards,

Cecile

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**From:** Dionne Jackson < [REDACTED] >  
**To:** Cecile de Jongh < [REDACTED] >  
**Cc:** Violeta Donovan < [REDACTED] >  
**Sent:** Wednesday, May 29, 2013 1:54 PM  
**Subject:** RE: ESL course @ UVI

Hello Cecile,

I believe applications should go to Barbara Todman; she is well acquainted with the procedures for international students.

She can be reached as follows: phone: [REDACTED] or email:  
[REDACTED]

Please let me know how things go.

My best,

## *Dionne V. Jackson*

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**Dionne V. Jackson**

Vice-President for Institutional Advancement &  
Executive Director, Foundation for Reichhold Center for the Arts  
**University of the Virgin Islands**  
#2 John Brewer's Bay  
St. Thomas, USVI 00802

p: [REDACTED]  
m: [REDACTED]  
f: [REDACTED]  
e: [REDACTED]  
w: <http://www.uvi.edu/>

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**From:** Cecile de Jongh [mailto:[REDACTED]]  
**Sent:** Wednesday, May 29, 2013 12:58 PM  
**To:** Dionne Jackson  
**Cc:** Violeta Donovan  
**Subject:** Re: ESL course @ UVI

Good afternoon Dionne,

Thank you for this information. From what you sent me, it looks like the total cost for the course (for up to 10 students) is \$8,868 which we will pay. We have two students to enroll. To whom should we send the applications? Once UVI receives the applications, the two students will need to get an I-20.

With warm regards,

Cecile

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**From:** Dionne Jackson <[REDACTED]>  
**To:** Cecile de Jongh <[REDACTED]>  
**Cc:** Violeta Donovan <[REDACTED]>  
**Sent:** Tuesday, May 28, 2013 5:37 PM  
**Subject:** ESL course @ UVI

Dear Cecile,

Nice chatting with you today.

As promised, I've had a follow-up conversation with Dr. Donovan regarding the ESL course for this summer. I explained that your company would be willing to pay for the entire course so it could be offered for your students. Based on this new information, she is now moving forward with making the course available for the Summer II session which will run from June 20-July 26.

Attached is a breakdown of costs based on an even split between resident and non-resident students. Please let me know if you have any questions and if/how you would like to move forward.

My best,

*Dionne V. Jackson*

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**Dionne V. Jackson**  
Vice-President for Institutional Advancement &  
Executive Director, Foundation for Reichhold Center for the Arts  
**University of the Virgin Islands**  
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