

I have asked Janis if she can provide me details on how we reach the Governor after her departure...may I confirm the heli is all set for the 7<sup>th</sup> of Jan with her?

---

**From:** Hartley, Janis, GOV [mailto: [REDACTED]]  
**Sent:** Thursday, December 30, 2010 11:05 AM  
**To:** Lesley Groff  
**Subject:**

Lesley – Today is our last day and I wanted to say good bye and to let you know that it was nice working with you. All the best in 2011. Thanks – Janis

PS – Everything is set for the helicopter on Friday, January 7<sup>th</sup>, correct?

**Janis L. Hartley**

Office of Governor Bill Richardson  
Deputy Chief of Staff - Scheduling, Logistics & Planning  
State Capitol Building, Suite 400  
[REDACTED]

Confidentiality Notice: This email, including all attachments is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure, or distribution is prohibited, unless specifically provided under the New Mexico Inspection of Public Records Act. If you are not the intended recipient, please contact the sender and destroy all copies of this message.

PLEASE NOTE:

The Governor's schedule is subject to change.  
Scheduling decisions are not made until 4 or 5 weeks before an event.  
Do not use the Governor's name on invitations without permission.  
Check with the Communications Office before issuing a Press Release.