To: ████████████████████████████

From: Jennifer Andia

Sent: Mon 9/19/2016 8:45:46 PM

Subject: RE: Phone call request

3:30pm EDT tomorrow afternoon works with Chad's schedule. Shall we proceed with confirming the call?

Thanks!

JENNIFER ANDIA

EXECUTIVE ASSISTANT

**OPPENHEIM
ARCHITECTURE**

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CONFIDENTIALITY

From: ████████████████████████████

Sent: Monday, September 19, 2016 4:21 PM

To: Jennifer Andia ████████████████████

Subject: Re: Phone call request

how does sometime tomorrow look for Chad in the afternoon? Perhaps a 3:30 or 4pm call?

On Sep 19, 2016, at 4:18 PM, Jennifer Andia ████████████████████████ wrote:

Thank you!

JENNIFER ANDIA

EXECUTIVE ASSISTANT

**OPPENHEIM
ARCHITECTURE**

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CONFIDENTIALITY

From: ████████████████████████
Sent: Monday, September 19, 2016 4:17 PM
To: Jennifer Andia ███████████████████████████
Cc: Christian Glauser Benz ████████████████████
Subject: Re: Phone call request

Hi Jennifer!! Let me remind Jeffrey! I know he has been super busy…thanks for circling
  back!

> On Sep 19, 2016, at 4:05 PM, Jennifer Andia
> ████████████████████ wrote:
>
>   H████
>
> Just following up to see if Jeffrey is available to speak with Chad sometime
> this week. If possible, please let me know when is convenient.
>
> Kind regards
>
> JENNIFER ANDIA

EXECUTIVE ASSISTANT

OPPENHEIM
ARCHITECTURE

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CONFIDENTIALITY

From: Jennifer Andia
Sent: Friday, September 16, 2016 4:05 PM
To: ██████████████████
Cc: Christian Glauser Benz ████████████████████████
Subject: Phone call request

Dear ██████

I hope you're having a wonderful Friday! Chad would love to connect with Jeffrey over the phone. If possible, could you please tell me when Jeffrey has availability in his calendar?

Kind regards

JENNIFER ANDIA

EXECUTIVE ASSISTANT

OPPENHEIM
ARCHITECTURE

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