

**To:** Lesley Groff[REDACTED]  
**Cc:** Karyna Shuliak[REDACTED]; Bella Klein[REDACTED]; Yamada, Kayo (TYOGH)[REDACTED]; TYOGH-Shared MB-Concierge[REDACTED]  
**From:** TYOGH-Shared MB-Concierge  
**Sent:** Sat 9/17/2016 6:25:12 AM  
**Subject:** RE: Karyna Shuliak & [REDACTED] Details

Dear Ms. Groff,

Thank you very much for your reply and sending us credit card form.

We surely understand that we can charge to the card for all charges.

We are sorry for asking you however please kindly confirm us about "All Charges".

Can we use the card for all room charges and any other incidental charges such as train fare, car fare, food, drinks if they charge to room?

Lastly, please be kindly informed that we also kindly ask for pictures/ copies of both sides of the card.

We feel sorry for keep chasing you to ask for these documents since local credit card company requires for charge,

Please feel free to contact for any questions and any further assistance.

We are looking forward to receiving card pictures/ copies.

Thank you very much for your kind understanding and assistance.

Yours sincerely,

Takashi Kai (Mr.)

Concierge

Grand Hyatt Tokyo

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**From:** Lesley Groff [mailto: [REDACTED]]  
**Sent:** Saturday, September 17, 2016 1:24 AM  
**To:** TYOGH-Shared MB-Concierge  
**Cc:** Karyna Shuliak; [REDACTED]; Bella Klein; Yamada, Kayo (TYOGH)  
**Subject:** Re: Karyna Shuliak & [REDACTED] Details

Hello Mr. Takashi, thank you so very much for your response. Your Credit Card Authorization form has been filled out, signed, scanned and emailed back to you. Please confirm receipt. All charges are to go to this card...

Once Karyna and [REDACTED] arrive your hotel they will go directly to the concierge desk to take care of bullet train tickets ...they would like help with tours and things to do as well! Thank you,  
Lesley

On Sep 16, 2016, at 6:01 AM, TYOGH-Shared MB-Concierge  
<[REDACTED]> wrote:

Dear Ms. Groff,

Warm greetings from Grand Hyatt Tokyo.

Thank you very much for your email.

We are happy to arrange airport transfer and any transportation arrangements for Ms. Shuliak and [REDACTED]

**CAR Arrangement**

We are pleased to confirm arrival car from Narita Airport to Grand Hyatt Tokyo.

Kindly find the attached PDF for the confirmation.

We are also pleased to provide you estimated car fare for between Grand Hyatt Tokyo and Tokyo station.

It will be about 20,000JPY include escort and pick up to/at platform of Tokyo station.

### **TRAIN Information**

Please be kindly informed that we are of course happy to arrange train tickets for them.

Please be kindly informed regarding train tickets that the tickets is unable to be reserved in advanced and need to be purchased at JR ticket counter directly.

Then, if you kindly let us know time preferences and Credit Card Authorization form with Both side card copies, we are pleased to assist you to purchase train tickets before your arrival.

Kindly find the attached PDF for blank of the form with this email.

-Credit Card authorization form with the card holder's signature

-Copy or Picture for both side of the card (with the signature on back side)

Please kindly send it us back after filled out the form via email or fax.

We are also happy to arrange train tickets after their arrival since we have a few more days.

In this case, all train fare can be charged to their room account instead of sending us card documents.

Please be kindly informed regarding the bullet train/ Shinkansen between Tokyo and Kyoto.

The bullet train runs almost every 10 to 20 minutes and takes about 2 hours 20 minutes.

Kindly find train schedules around 10:00am to 11:00am for each way as below.

**September 26, Monday**

		TOKYO		KYOTO
Nozomi#	21	9:30 AM	>>>	11:50 AM
Nozomi#	219	9:40 AM	>>>	11:58 AM
Nozomi#	105	9:50 AM	>>>	12:08 PM
Nozomi#	317	9:53 AM	>>>	12:14 PM
Nozomi#	221	10:00 AM	>>>	12:17 PM
Nozomi#	23	10:10 AM	>>>	12:25 PM
Nozomi#	223	10:20 AM	>>>	12:38 PM
Nozomi#	25	10:30 AM	>>>	12:50 PM
Nozomi#	323	10:40 AM	>>>	12:58 PM
Nozomi#	107	10:50 AM	>>>	1:08 PM
Nozomi#	225	11:00 AM	>>>	1:17 PM
Nozomi#	27	11:10 AM	>>>	1:25 PM
Nozomi#	281	11:23 AM	>>>	1:38 PM
Nozomi#	29	11:30 AM	>>>	1:50 PM
Nozomi#	109	11:50 AM	>>>	2:08 PM
Nozomi#	227	12:00 PM	>>>	2:17 PM

**October 1, Saturday**

		KYOTO		TOKYO
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Nozomi#	118	9:36 AM	>>>	11:53 AM
Nozomi#	314	9:39 AM	>>>	11:56 AM
Nozomi#	120	9:45 AM	>>>	12:03 PM
Nozomi#	6	9:53 AM	>>>	12:13 PM
Nozomi#	316	10:02 AM	>>>	12:20 PM
Nozomi#	122	10:05 AM	>>>	12:23 PM
Nozomi#	8	10:18 AM	>>>	12:33 PM
Nozomi#	220	10:26 AM	>>>	12:43 PM
Nozomi#	150	10:29 AM	>>>	12:50 PM
Nozomi#	10	10:36 AM	>>>	12:53 PM
Nozomi#	152	10:45 AM	>>>	1:03 PM
Nozomi#	12	10:53 AM	>>>	1:13 PM
Nozomi#	222	11:05 AM	>>>	1:23 PM
Nozomi#	14	11:18 AM	>>>	1:33 PM
Nozomi#	330	11:26 AM	>>>	1:43 PM
Nozomi#	332	11:29 AM	>>>	1:50 PM
Nozomi#	124	11:36 AM	>>>	1:53 PM
Nozomi#	16	11:53 AM	>>>	2:13 PM

Fare:

Regular class: 14,110JPY

Green class: 18,690JPY

\*Green class has wider and larger leg space than Regular class

\*per person and one way

\*8% hotel service charge + 8% tax will be on top of the amount

\*train tickets cannot be refunded and cancelled once we arranged

Please feel free to contact us for any questions and any further assistance.

We are looking forward to hearing from you and assisting you.

Thank you very much.

Yours sincerely,

Takashi Kai (Mr.)

*Concierge*

Grand Hyatt Tokyo

6-10-3 Roppongi

Minato-Ku, Tokyo 106-0032 Japan



[tokyo.grand.hyatt.com](http://tokyo.grand.hyatt.com)

<image001.gif>

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2016 Travel + Leisure – 10 Best Hotels in Tokyo

2016 Trip Advisor – Certificate of Excellence Hall of Fame, Top 25 Luxury Hotels in Japan

2015 Michelin Guide Tokyo – Five Pavilion Luxury Hotel

Follow us on: <image002.png><image003.png><image004.png>

<image005.jpg>

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**From:** Lesley Groff [mailto: [REDACTED]]  
**Sent:** Friday, September 16, 2016 12:29 AM  
**To:** TYOGH-Shared MB-Concierge; Karyna Shuliak; [REDACTED]  
**Cc:** Bella Klein  
**Subject:** Karyna Shuliak & [REDACTED] Details

Hello Concierge! I wanted to pass along the flight details for Karyna Shuliak and [REDACTED]!  
Can your hotel organize pick up from the airport on Sept. 21st? We are also wondering if you could organize tickets on the bullet train for them from Tokyo to Kyoto on Sept. 26th around 10/11am...and a return on Oct 1st around 10/11am? Might your hotel be able to take them to the train on Sept. 26th and pick them up on Oct. 1st?

Karyna and [REDACTED] are cc'd on this mail...

Thank you in advance for all of your help!

Lesley

**Flight Information**

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Date 21 Sep 2016

Airline **Japan Airlines**

Airline Record Locator [REDACTED]

Flight/Class **JL 3 X Business Class**

Origin New York, John F Kennedy International

Destination Tokyo, Narita International Airport

Departing 09:30 AM

Arriving 12:40 PM / 22 Sep 2016

Departure Terminal Terminal 1

Arrival Terminal Terminal 2

Estimated Time 14 Hrs 10 Mins

Stops Non-stop

Seats [REDACTED]

**Confirmed**

**Wednesday 05 Oct 16**

**Flight Information**

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Date 05 Oct 2016

Airline **Japan Airlines**

Airline Record Locator [REDACTED]

Flight/Class **JL 4 X Business Class**

Origin Tokyo, Narita International Airport

Destination	New York, John F Kennedy International
Departing	06:25 PM
Arriving	06:20 PM
Departure Terminal	Terminal 2
Arrival Terminal	Terminal 1
Estimated Time	12 Hrs 55 Mins
Stops	Non-stop
Seats	[REDACTED]

Begin forwarded message:

**From:** "Jeskewitz, Jeannine" [REDACTED] >

**Subject:** RE: Jeffrey Epstein -Again re Grand Hyatt! Date changes...

**Date:** September 15, 2016 at 11:06:42 AM EDT

**To:** 'Lesley Groff' [REDACTED]

**Cc:** "[REDACTED]" <[REDACTED]>

Dear Lesley,

Karyna and [REDACTED] are all set at the Grand Hyatt Tokyo. Below are their confirmations. And the Concierge's contact detail is also below and I've copied them here on this email. The concierge team are all able to assist. Best to email as someone is always covering the account. Kindly let them know Karyna and [REDACTED] flight details so the hotel is prepared for their arrival.

All my best,  
Jeannine

Confirmation Number

[REDACTED]

Name

Ms Karyna Shuliak and Ms [REDACTED]

Arrival

Thursday, September 22, 2016

Departure

Monday, September 26, 2016

Room Type

Grand Executive Suite Twin and Grand Club Room King - connecting

Room Rate

31,600

*\*JPY for double occupancy per night*

*\*subject to 15% service charge, 8% consumption tax, 1.2% tax on service charge, and 200JPY accommodation per person*

Confirmation Number

[REDACTED]

Name

Ms Karyna Shuliak and Ms [REDACTED]

Arrival

Saturday, October 01, 2016

Departure

Wednesday, October 05, 2016

Room Type

Grand Executive Suite Twin and Grand Club Room King - connecting

Room Rate

35,800

*\*JPY for double occupancy per night*

*\*subject to 15% service charge, 8% consumption tax, 1.2% tax on service charge, and 200JPY accommodation per person*

Our Concierge's direct phone number is [REDACTED], alternatively our hotel's main number is [REDACTED].

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