

To: [REDACTED]; Leo[REDACTED]; merwin dela
cruz [REDACTED]
From: Lesley Groff
Sent: Wed 9/14/2016 11:17:05 AM
Subject: Friday Sept. 16th Cleaning- 7J, 3M & 11J

Morning! Just want to make sure you have on your schedule to clean 7J
([REDACTED] moving out and we need cleaned for guest arrival Sat), 3M which is
[REDACTED] apartment ...we need ready for a guest arriving on Sat. as well...and we need
to tidy up Ehud's apt 11J as they will be returning this Sat. also!

Jeffrey has a big weekend of important guests! OK?