

To: [REDACTED]
Cc: Bella Kleir [REDACTED]; Leo [REDACTED]
From: Lesley Groff
Sent: Wed 9/7/2016 4:11:21 PM
Subject: We have Sheets & Towels in Storage

Hi [REDACTED] says we have extra sheets and towels that can be put in both [REDACTED] and [REDACTED] apartments for guests.. [REDACTED] will speak to Leo about getting them from storage and in the apartments..

YYou do not need to purchase anything new! OK