

To: Christian Glauser[jennifer@oppenoffice.com]
From: [REDACTED]
Sent: Fri 8/19/2016 4:44:11 PM
Subject: Re: site visit

:)

On Aug 19, 2016, at 12:43 PM, Jennifer Andia <[REDACTED]> wrote:

No, thank you!

JENNIFER ANDIA
EXECUTIVE ASSISTANT
OPPENHEIM
ARCHITECTURE

[REDACTED]
MIAMI / NEW YORK / BASEL

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From: [REDACTED]
Sent: Friday, August 19, 2016 12:35 PM
To: Jennifer Andia [REDACTED]
Subject: Re: site visit

great. thanks

On Aug 19, 2016, at 12:34 PM, Jennifer Andia <[REDACTED]> wrote:

Chad: [REDACTED]

Christian [REDACTED]

JENNIFER ANDIA
EXECUTIVE ASSISTANT
OPPENHEIM
ARCHITECTURE

[REDACTED]
OPPEN.COM
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From: [REDACTED]
Sent: Friday, August 19, 2016 12:33 PM
To: [REDACTED]
Subject: Re: site visit

I need their birthdates...month, day, year :)

On Aug 19, 2016, at 12:15 PM, Jennifer Andia

<[REDACTED]> wrote:

H [REDACTED]

Thank you for checking in. Christian will be traveling with Chad. Below please find their American Airline frequent travel numbers, and their names as they appear on their driver's licenses. I've also included each of their mobile numbers. Let me know if you need additional information to book the flight arrangements. Thank you also for providing me with hotel options. Please proceed with booking 2 rooms at the Ritz on St. Thomas. Will their hotel accommodations also be covered? Triple thanks!

Christian Glauser
[REDACTED]

Chad Oppenheim
[REDACTED]

JENNIFER ANDIA
EXECUTIVE ASSISTANT
OPPENHEIM

ARCHITECTURE

[REDACTED]

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From: [REDACTED]

Sent: Friday, August 19, 2016 10:56 AM

To: Jennifer Andia <[REDACTED]>

Cc: Christian Glauser Benz <[REDACTED]>

Subject: Re: site visit

Hi Jennifer...could you send me the information on Chad and co-worker as well as the flight choices? I'm happy to book today! I can book the hotel as well...just let me know what the preference is...

Thanks, [REDACTED]

On Aug 18, 2016, at 5:34 PM, Jennifer Andia [REDACTED] wrote:

Yes, I believe that is a good idea. Chad and the co-worker will stay overnight in St. Thomas, and then they can tour the island on Tuesday (8/23). Would it be possible to get an early morning start since their return flight departs at 4pm? I just checked on the flights, and they are pricing at \$1,000.76 per roundtrip ticket. Would you be able to book the flights directly if I send you the passenger details? Also, where would they stay in St. Thomas?

Kind regards

JENNIFER ANDIA
EXECUTIVE ASSISTANT
OPPENHEIM

ARCHITECTURE

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From: [REDACTED]

Sent: Thursday, August 18, 2016 5:26 PM

To: Jennifer Andia [REDACTED]

Cc: Christian Glauser Benz [REDACTED]

Subject: Re: site visit

Will Chad and the co worker be spending the night and then taking tour of island the following day? I'm not really sure of the plan...

Sent from my iPhone

On Aug 18, 2016, at 4:36 PM, Jennifer Andia

[REDACTED] wrote:

Thank you so much for getting back to me. Next week Monday or Tuesday works with our schedule. Chad would be traveling with

someone from the office. Below are the flights that work with Chad's schedule. Please let me know your thoughts on the flights.
Kind regards

Monday (8/22); American
Depart Miami at 5:58pm, arrive St. Thomas Island at 8:41pm, flight 2379
(Travel time: 2 hours & 43 minutes)

Tuesday (8/23); American
Depart St. Thomas Island at 4:04pm, arrive Miami at 7pm, flight 2421
(Travel time: 2 hours & 56 minutes)

JENNIFER ANDIA
EXECUTIVE ASSISTANT
OPPENHEIM

ARCHITECTURE

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From: [REDACTED]

Sent: Thursday, August 18, 2016 3:54 PM

To: Jennifer Andia [REDACTED]

Subject: Re: site visit

Jennifer, Jeffrey says Monday or Tuesday would be great for a visit...whatever is best for him...

Chad should fly in to St. Thomas. We will have him picked up at the airport and taken to the island (either helicopter or boat...not sure which yet)...

On Aug 18, 2016,
at 3:03 PM,
Jennifer Andia



Hi



I hope this email finds you well today. Thank you for your help in setting up yesterday's call. Chad enjoyed speaking with Jeffrey. During the conversation, they discussed Chad and possibly Christian visiting the island next week either Monday or Tuesday. I'm following up to check on Jeffrey's availability for the site visit. If possible, please let me know when is convenient for him.

Kind regards

JENNIFER ANDIA
EXECUTIVE
ASSISTANT
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