

To: [REDACTED]; Lyn fontanilla [REDACTED];
merwin dela cruz [REDACTED]; Leo [REDACTED]
From: Lesley Groff
Sent: Thur 7/14/2016 11:40:06 AM
Subject: Clean 7J Friday morning

Hi [REDACTED]...just reconfirming you need to clean 7J friday morning (Rich will leave by 8:30am)...we have a guest coming to stay there the same day around 5pm...OK?