

To: [REDACTED]; Lyn fontanilla [REDACTED];
merwin dela cruz [REDACTED]; Leo [REDACTED]
From: Lesley Groff
Sent: Thur 6/30/2016 12:36:49 PM
Subject: Clean 10B on Thurs. July 7

Hi [REDACTED]. Please mark on your calendar to clean 10B morning of thurs. July 7.
Rich Kahn will be staying here...he will depart by 8:45am...so after this please. we
may have some guests coming to stay this evening so it must be done this day.
OK?