

**To:** [REDACTED]  
**From:** Lesley Groff  
**Sent:** Tue 5/31/2016 11:24:04 AM  
**Subject:** Re: Print Welcome Letter please

great. thanks

On May 31, 2016, at 7:18 AM, [REDACTED] >  
wrote:

Hello! Will do)

On Tuesday, May 31, 2016, Lesley Groff [REDACTED] > wrote:

Hi [REDACTED]...hope you had a great weekend...could you please print the Welcome Letter  
for 7J and leave with doorman for [REDACTED]...she is to arrive tonight or  
tomorrow...OK? thanks! Lesley