

To: [REDACTED]; Lyn fontanilla[REDACTED];  
Leo[REDACTED]; merwin dela cruz[REDACTED]  
From: Lesley Groff  
Sent: Wed 4/27/2016 6:37:57 PM  
Subject: Clean 7J on Friday May 6

Hi [REDACTED]...please mark on your calendar to clean apt 7J on Friday May 6...the guest will leave around 10/11am...the apartment must be cleaned this Friday as we have [REDACTED] coming back to stay on Sunday May 8... Confirm back please.