

**To:** [REDACTED]; Leo [REDACTED]; merwin dela cruz [REDACTED]; Lyn fontanilla [REDACTED]  
**From:** Lesley Groff  
**Sent:** Mon 4/4/2016 8:05:52 PM  
**Subject:** clean 10B Fri. April 15th and April 21

[REDACTED], please mark on your calendar that you MUST clean apt 10B on Friday April 15th early (Bobby will leave at 7:30am) We have [REDACTED] (who used to work for JE) and her husband who need to move in that same day...they will stay until April 21...you will need to clean when they leave as well on 21st...