

To: bellaklein[redacted]
Cc: [redacted]; [redacted]; [redacted]; Richard Kahn[redacted]; Lesley
Groff[redacted]; Merwin Dela cruz[redacted]
From: [redacted]
Sent: Wed 4/6/2016 5:49:09 PM
Subject: Re: Amex Blue

Hi Bella,
Ok, thank you for updates.

On Wednesday, April 6, 2016, bellaklein <[redacted]> wrote:

Hi girls,
JE requested for you to have an additional credit card (Amex Blue) to be used for business purposes only. Receipts should be submitted to me after statement is provided. Your existing card will be used for your personal spending only, included medical payments. I will email you statements as before for confirmation and description. Rich will give your new card to Lesley or Merwin. Please ask for it when at 9 East.

Thank you,
Bella

[redacted]
Tel: [redacted]

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Sincerely
[redacted]