

To: Bella Klein[REDACTED]  
From: Lesley Groff  
Sent: Sat 3/26/2016 2:21:27 PM  
Subject: Fwd: Conf# [REDACTED] from CarsCo, Inc

Sent from my iPhone

Begin forwarded message:

**From:** <[REDACTED]>  
**Date:** March 26, 2016 at 10:06:21 AM EDT  
**To:** <[REDACTED]>, <[REDACTED]>  
**Subject:** Conf# [REDACTED] from CarsCo, Inc

### Trip Itinerary

Your Confirmation number is: [REDACTED]

<input checked="" type="checkbox"/> Phone#:	[REDACTED]
<input checked="" type="checkbox"/> Passenger Name:	[REDACTED]
<input checked="" type="checkbox"/> Date & Time:	Saturday, March 26, 2016 5:13 PM
<input checked="" type="checkbox"/> Car Type:	Camry WiFi / Similar
<input checked="" type="checkbox"/> Passengers/Luggage:	1 passenger(s) / 1 pieces of luggage
<input checked="" type="checkbox"/> Pick Up:	JFK Airport, B6 1254 Arriving to terminal TBD - TERM 2 OR 3. Outside the terminal pickup. Must Confirm Terminal and Meeting Spot on Arrival
<input checked="" type="checkbox"/> Drop Off:	301 E 66 St (2 Ave / 1 Ave) 10065
<input checked="" type="checkbox"/> Basic Fare*:	Basic Fare:\$57.00 Gratuity:\$11.40 NYS-Fund Tax:\$1.71 Total Charge: \$70.11
<input checked="" type="checkbox"/> Extra Stops:	
<input checked="" type="checkbox"/> Form of Payment:	AE *****3001 Exp: 08/16
<input checked="" type="checkbox"/> Special Request:	

#### INSTRUCTIONS FOR AIRPORT PICK UP

1. First collect your luggage.
2. After you have your luggage call 1-[REDACTED].
3. CarsCo, Inc operator will provide you with the car # and the location where

**the car is waiting for you.**  
**4. Grace period is 20 minutes for all airport pick ups.**

**Thank you for using CarsCo, Inc.**

**Rates may not include Tolls, Stops and Extra Waiting (10 Minutes = Grace Period)**

**Cancellation policy: 1 hour before dispatch time.**

For any change to your reservation, please call 1- [REDACTED].

**PLEASE NOTE: Your Credit Card WILL be pre-authorized at this time for approximately 30% more than the estimated fare for your trip. This is necessary to prevent charging your card twice in the event of any additional waiting time, tolls, extra stops etc... Remainder funds will be released once final charge is processed.**

Final charges will be processed approximately 1-3 days after service has been rendered.

Please be sure to bring your credit card or other method of payment with you.

We accept OneCard, Amex, Diners Club, Discover, Japan Credit Bureau, Mastercard, and Visa but we cannot accept cash payments.

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