

**To:** [REDACTED]  
**Cc:** Joichi Ito [REDACTED]  
**From:** Jess Sousa  
**Sent:** Thur 2/18/2016 5:37:38 PM  
**Subject:** Re: Room at Waterfront

Hi [REDACTED]

We haven't used it yet, unfortunately. We really tried to get something set up in there!

We still have the room just in case. So there's still a chance something could take place in there today or tomorrow. Jean with the hotel knows he's "on call" and I told him I would give him at least 2 hrs notice if we decide to use the room and order and food and beverage.

Thanks.

**Jess Sousa**  
Events and Special Projects

MIT Media Lab  
E14-245A  
75 Amherst St.  
Cambridge, Ma

Call or text me at [REDACTED]  
Skype: [REDACTED]  
[media.mit.edu](http://media.mit.edu)

On Feb 18, 2016, at 6:28 AM, [REDACTED] <[REDACTED]> wrote:

Hi Jess. Did all work out with the conference room?

Sent from my iPhone

On Feb 16, 2016, at 2:41 PM, Jess Sousa <[REDACTED]> wrote:

Thanks Lesley. too bad they can't reimburse you. But I should have guessed!

**Jess Sousa**  
Events and Special Projects

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Cambridge, Ma

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On Feb 16, 2016, at 12:34 PM, Joichi Ito <[REDACTED]> wrote:

Great. Thanks [REDACTED]

On Feb 16, 2016, at 12:33 PM, [REDACTED]  
<[REDACTED]> wrote:

Agreed. Just introduced Jess to Jean in catering. Please see what you can salvage!

Sent from my iPhone

On Feb 16, 2016, at 3:24 PM, Joichi Ito <[REDACTED]> wrote:

If we have to pay for it anyway,  
maybe we should try to put it to  
good use. ;-)

On Feb 16, 2016, at  
12:20 PM, [REDACTED]  
[REDACTED]  
[REDACTED]  
> wrote:

Jess, i am trying to see if you can still use the room. We  
have to pay for it.  
Would be great if  
some people could  
use it! We have  
tons of food  
organized too!

Sent from my iPhone

On Feb 16, 2016, at 2:48 PM, Jessica Sousa  
[REDACTED]  
> wrote:

Hi  
[redacted]

No worries if you already canceled it. I think we should be ok. But thank you for offering!!

J

**Jess Sousa**

Events and Special Projects  
MIT Media Lab  
E14-245A  
75 Amherst Street  
Cambridge, Ma

Call or text me at [redacted]  
Skype: [redacted]  
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On Tue, Feb 16, 2016 at 2:41 PM, [redacted]  
[redacted]

wrote:

Will you still use the room?

I left word with catering we needed to

cancel  
...Jeff  
rey  
had  
reserv  
ed the  
Cheak  
amus  
Conf.  
Room  
on the  
conco  
urse  
level  
of the  
hotel  
...it is  
one  
floor  
below  
the  
main  
floor.  
I have  
been  
speaki  
ng  
with  
Jean  
Gerar  
d in  
the  
cateri  
ng  
depart  
ment  
...if  
the  
room  
is to  
still be  
used,  
I need  
to  
know!  
I left

him a  
message and  
emailed him  
we  
would  
no  
longer  
be  
needing  
it!  
(It is  
reserved  
under  
Enhanced  
Education)

On Feb 16, 2016, at 2:38 PM, Joi Ito



wrote:

> [REDACTED] can you let Jess know how to access the  
room  
at the  
Fairmont?

>  
> Sent from my iPhone