

**To:** Jess Sousa [REDACTED]  
**Cc:** Joichi Ito [REDACTED]  
**From:** [REDACTED]  
**Sent:** Thur 2/18/2016 7:01:15 PM  
**Subject:** Re: Room at Waterfront

Ok sounds good!!

Sent from my iPhone

On Feb 18, 2016, at 11:37 AM, Jess Sousa <[REDACTED]> wrote:

Hi [REDACTED].

We haven't used it yet, unfortunately. We really tried to get something set up in there!

We still have the room just in case. So there's still a chance something could take place in there today or tomorrow. Jean with the hotel knows he's "on call" and I told him I would give him at least 2 hrs notice if we decide to use the room and order and food and beverage.

Thanks.

**Jess Sousa**  
Events and Special Projects

MIT Media Lab  
E14-245A  
75 Amherst St.  
Cambridge, Ma

Call or text me at [REDACTED]  
Skype: [REDACTED]  
[media.mit.edu](http://media.mit.edu)

On Feb 18, 2016, at 6:28 AM, [REDACTED] <[REDACTED]> wrote:

Hi Jess. Did all work out with the conference room?

Sent from my iPhone

On Feb 16, 2016, at 2:41 PM, Jess Sousa <[REDACTED]> wrote:

Thanks [REDACTED]. too bad they can't reimburse you. But I should have guessed!

**Jess Sousa**

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On Feb 16, 2016, at 12:34 PM, Joichi Ito <[REDACTED]> wrote:

Great. Thanks [REDACTED]

On Feb 16, 2016, at 12:33 PM,  
[REDACTED]  
<[REDACTED]> wrote:

Agreed. Just introduced Jess to Jean in catering. Please see what you can salvage!

Sent from my iPhone

On Feb 16, 2016, at 3:24 PM, Joichi Ito <[REDACTED]> wrote:

If we have to pay  
for it anyway,  
maybe we should  
try to put it to good  
use. ;-)

On Feb  
16,  
2016,  
at  
12:20  
PM,  
[REDACTED]



wrote:

Jess, i am trying to see if you can still use the room.

We  
have to  
pay for  
it.  
Would  
be  
great if  
some  
people  
could  
use it!  
We  
have  
tons of  
food  
organiz  
ed too!

Sent from my iPhone

On Feb 16, 2016, at 2:48 PM, Jessica Sousa



wrote:

Hi 

No worries if you already canceled it. I think  
we should be ok. But thank you for offering!!

J

**Jess Sousa**

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On Tue, Feb 16, 2016 at 2:41 PM, Lesley Groff <[REDACTED]> wrote:

Will you still use the room?

I left word with catering we needed to cancel...Jeffrey had reserved the Cheakamus Conf. Room on the concourse level of the hotel...it is one floor below the main floor. I have been speaking with Jean Gerard in the catering department...if the room is to still be used, I need to know! I left him a message and emailed him we would no longer be needing it! (It is reserved under Enhanced Education)

On Feb 16, 2016, at 2:38 PM, Joi Ito <[REDACTED]> wrote:

> Lesley, can you let Jess know how to access the room at the Fairmont?

>

> Sent from my iPhone