

To: Joichi (Joi) Ito [REDACTED]
Cc: Jess Sousa [REDACTED]
From: [REDACTED]
Sent: Tue 2/16/2016 7:41:48 PM
Subject: Re: Room at Waterfront

Will you still use the room?

I left word with catering we needed to cancel...Jeffrey had reserved the Cheakamus Conf. Room on the concourse level of the hotel...it is one floor below the main floor. I have been speaking with Jean Gerard in the catering department...if the room is to still be used, I need to know! I left him a message and emailed him we would no longer be needing it! (It is reserved under Enhanced Education)

On Feb 16, 2016, at 2:38 PM, Joi Ito <[REDACTED]> wrote:

> [REDACTED] can you let Jess know how to access the room at the Fairmont?
>
> Sent from my iPhone