

**To:** Jess Sousa [REDACTED]  
**Cc:** Joichi Ito [REDACTED]  
**From:** [REDACTED]  
**Sent:** Tue 2/16/2016 8:53:46 PM  
**Subject:** Re: Room at Waterfront

Yes and I understand. It s so very last minute. Do touch base with Jean!

Sent from my iPhone

On Feb 16, 2016, at 3:41 PM, Jess Sousa <[REDACTED]> wrote:

Thanks [REDACTED] too bad they can't reimburse you. But I should have guessed!

**Jess Sousa**  
Events and Special Projects

MIT Media Lab  
E14-245A  
75 Amherst St.  
Cambridge, Ma

Call or text me at [REDACTED]  
Skype: [REDACTED]  
[media.mit.edu](http://media.mit.edu)

On Feb 16, 2016, at 12:34 PM, Joichi Ito <[REDACTED]> wrote:

Great. Thanks [REDACTED]

On Feb 16, 2016, at 12:33 PM, [REDACTED]  
<[REDACTED]> wrote:

Agreed. Just introduced Jess to Jean in catering. Please see what you can salvage!

Sent from my iPhone

On Feb 16, 2016, at 3:24 PM, Joichi Ito <[REDACTED]> wrote:

If we have to pay for it anyway, maybe we should try to put it to good use. ;-)

On Feb 16, 2016, at 12:20 PM,

[REDACTED] > wrote:

Jess, i am trying to see if you can still use the room. We have to pay for it. Would be great if some people could use it! We have tons of food organized too!

Sent from my iPhone

On Feb 16, 2016, at 2:48 PM, Jessica Sousa

<[REDACTED]> wrote:

Hi [REDACTED]  
No worries if you already canceled it. I think we should be ok. But thank you for offering!!

J

**Jess Sousa**

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On Tue, Feb 16, 2016 at 2:41 PM, [REDACTED]

[REDACTED] wrote:

Will you still use the room?  
I left word with catering we needed to cancel...Jeffrey had reserved the Cheakamus Conf. Room on the

concourse level of the hotel...it is one floor below the main floor. I have been speaking with Jean Gerard in the catering department...if the room is to still be used, I need to know! I left him a message and emailed him we would no longer be needing it! (It is reserved under Enhanced Education)

On Feb 16, 2016, at 2:38 PM, Joi Ito

[REDACTED]  
[REDACTED] wrote:

> Lesley, can you let Jess know how to access the room at the Fairmont?

>

> Sent from my iPhone