

To: Lesley Groff[le [REDACTED]]
From: Richard Kahn
Sent: Fri 2/5/2016 4:32:59 PM
Subject: RK Vacation Days

can you please put in JEE calendar that i will take two vacation days (2/12 and 2/16)

We will be in florida from Friday February 12th and returning Tuesday February 16th First day back at office 2/17

Thank you

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