

**To:** [REDACTED]  
**From:** Lesley Groff  
**Sent:** Wed 10/21/2015 6:10:00 PM  
**Subject:** [REDACTED] to clean 11B on WEd. Nov. 4th after 3:30

Hi [REDACTED]... [REDACTED] is to clean 11B on Wed. Nov. 4th after 3:30 ..please meet up with [REDACTED] this day! confirm back...thanks