

To: Lesley Groff [REDACTED]
From: [REDACTED]
Sent: Tue 10/6/2015 8:33:50 PM
Subject: Re: Maid's Checklist...

I got it!

On Tuesday, October 6, 2015, Lesley Groff [REDACTED] wrote:

Hi [REDACTED], I understand you gave the maids 'check list' to [REDACTED], and where I understand why you did, this check list will really need to be gone over by you for each apartment. [REDACTED] is purely there to clean and get the apartments ready for our next guests, but when it comes to making sure the TV remotes are working and that there is water in the fridge, hangers in the closet, etc. we need you to do this for us.

[REDACTED] is very busy and can't be asked to do these things. We expect Tess to look at these things because she works for us full time!

I have spoke with [REDACTED] and let her know to clean the apartments for us super well like Jena has told us she does.

Thanks! Lesley