

To: Ann Rodriguez [REDACTED]; Daphne Wallace [REDACTED]; Bebe Avdiu [REDACTED]
From: [REDACTED]
Sent: Tue 9/29/2015 11:56:43 AM
Subject: Help in general?

I know you are to get back to us today with items accomplished and where things stand. Other quotes are needed (master shower & kitchen re-grouting) etc. If Bebe and I can follow up or help please pass along. We are here for y'all! We all know Jeffrey expects many line items checked off this list by tomorrow.

I would also include more follow through on your spread sheet. Such as: the purchase of 5 work pants for each employee.. Once done include when they should arrive the island and then I would put a reminder in the calendar: "work pants expected today, Oct 1" along with the tracking # for pkg if you have it or at least where they were ordered from with phone # and order # so if they don't arrive you can easily contact the place.

These are just my thoughts and the way I keep up with all of Jeffreys day to day things as well as my personal things. ♦

[REDACTED]

Sent from my iPhone