

To: Marites (Tess) McCorquodale[redacted]
Cc: Lyn fontanilla[redacted]; Leo[redacted]; merwin dela cruz[redacted]
From: Lesley Groff
Sent: Mon 9/14/2015 4:47:08 PM
Subject: 11J Cleaning this Week is WED. Only Now...

Tess, you only need to clean 11J on Wed. this week. They will be gone from Wed-Fri so no need to go back on Friday. Next week you will clean on Mon. and Thursday...