

To: Marites (Tess) McCorquodale [REDACTED]
Cc: Lyn fontanilla [REDACTED]
From: Lesley Groff
Sent: Tue 9/1/2015 2:04:52 PM
Subject: Clean 11B on Friday

Hi Tess. Leighton is moving out of 11B as of late this thursday...please go give a 'deep clean' Friday Sept. 4th as he was there for awhile! Please confirm back..thanks