

To: Bella Klein [REDACTED]
From: Lesley Groff
Sent: Fri 7/31/2015 3:35:08 PM
Subject: FYI on JE's Amex (Hotel Stay in China and Milan)

Hi Bella...want you to know we are prepaying for 2 hotel stays ...one stay is for [REDACTED] for 22 nights in Shanghai, Aug 3-25 (it is about \$180 a night in USD)...the other is for [REDACTED] in Milan from July 30-Aug. 1. Jeffrey approved both. Incidentals are on them!

[REDACTED]:

SWISSOTEL GRAND SHANGHAI

Address 1 Yu Yuan Road
SHANGHAI CN 200040
Telephone [REDACTED]
Check In Date Mon 03 Aug 2015
Check Out Date Tue 25 Aug 2015
Confirmation Number [REDACTED]
Base Rate CNY 1100.00 / per night, may be subject to local taxes and service charges

Confirmed

Aurelija:

Hotel **UPTOWN PALACE HOTEL MILAN**
Address Via Santa Sofia, 10
MILAN IT 20122
Telephone [REDACTED]
Check In Date Thu 30 Jul 2015
Check Out Date Sat 01 Aug 2015
Confirmation Number [REDACTED]
Base Rate USD 194.63 / per night, may be subject to local taxes and service charges
Confirmed