

To: [REDACTED]
From: Ava Lambert
Sent: Thur 4/16/2015 6:55:59 PM
Subject: RE: Tentative Date for the Trustees Meeting

No problem.

From: [REDACTED]
Sent: Thursday, April 16, 2015 2:54 PM
To: Ava Lambert
Subject: Re: Tentative Date for the Trustees Meeting

OK, I let him know about it...but I am pretty sure he has to be in PB this day...has the meeting been confirmed for May 5th?

On Apr 16, 2015, at 2:53 PM, Ava Lambert <[REDACTED]> wrote:

Hi [REDACTED]

I am not sure but I think they wanted to keep him in the loop.

Ava

From: [REDACTED]
Sent: Thursday, April 16, 2015 2:51 PM
To: Ava Lambert
Subject: Re: Tentative Date for the Trustees Meeting

Hi Ava...does Jeffrey need to be a part of this meeting?

On Apr 6, 2015, at 4:06 PM, Ava Lambert <[REDACTED]> wrote:

Good afternoon Richard, Barry and John,

The tentative date for the Trustees Meeting will be Tuesday, May 5th at 2:30 pm. If this date is acceptable for everyone to attend, I will reserve a conference room at Apollo and formally send out an invite.

Thank you for your time.

Best regards,

Ava

AVA LAMBERT

OFFICE ADMINISTRATOR

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