

To: [REDACTED]
From: Rosa da Silva
Sent: Wed 4/1/2015 11:35:10 AM
Subject: RE: JEE & Alexa Staley

Hi [REDACTED] Alexa is confirmed for 2:30 PM on Thurs, April 2. Her Skype name is [REDACTED]

Thank you,

Rosa

From: [REDACTED]
Sent: Tuesday, March 31, 2015 2:34 PM
To: Rosa da Silva
Subject: Re: JEE & Alexa Staley

Great! Let's do April 1 at 4pm. What is Alexa's Skype address? Jeffrey's is:

jeevacation

On Mar 31, 2015, at 2:32 PM, Rosa da Silva [REDACTED] wrote:

[REDACTED] please let us know if any of the following dates/times are possible. Thanks, Rosa

April 1 between 4 pm – 6 pm EST

April 2 between 11 am – 6 pm EST

April 6 – 17, I will be at work in WA but can always step away and talk. My hours at work are usually 10 am – 3 pm PST

From: [REDACTED]
Sent: Tuesday, March 31, 2015 12:18 PM
To: Rosa da Silva
Subject: Re: JEE & Alexa Staley

great! does she need to do after 5pm during the week or are there any parameters we need to know about?

On Mar 31, 2015, at 12:10 PM, Rosa da Silva [REDACTED] wrote:

[REDACTED] that works for Alexa. What day would you like to propose? Thanks, Rosa

From: [REDACTED]
Sent: Tuesday, March 31, 2015 10:29 AM
To: Rosa da Silva
Subject: Re: JEE & Alexa Staley

Rosa, Jeffrey says they could speak on the phone or Skype instead of waiting...let me know...

On Mar 31, 2015, at 10:10 AM, Rosa da Silva [REDACTED] wrote:

Thank you.

From: [REDACTED]
Sent: Tuesday, March 31, 2015 10:08 AM
To: Rosa da Silva
Subject: Re: JEE & Alexa Staley

yes! that should work. I will include in Jeffrey's itinerary

On Mar 31, 2015, at 10:05 AM, Rosa da Silva [REDACTED] wrote:

Alexa leaves again on Thurs, April 23. Would a meeting at 5 PM on Wed, April 22 be possible? Thanks.

From: Lesley Groff [<mailto:lesley.jee@gmail.com>]
Sent: Tuesday, March 31, 2015 9:59 AM
To: Rosa da Silva
Subject: Re: JEE & Alexa Staley

No worries. I will let Jeffrey know...might Alexa be in the city the week of April 20th? I don't think Jeffrey is in NY until around 21st...

On Mar 31, 2015, at 9:20 AM, Rosa da Silva [REDACTED] wrote:

Hi [REDACTED] Unfortunately, we need to cancel the meeting with Jeffrey next Tuesday, April 7. Alexa needs to return to Washington. At your convenience, can you please let us know if Jeffrey is available on Sunday, April 19. Alexa will be back in NYC then.

Many thanks and sorry for any trouble.

Rosa

Rosa da Silva
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