

To: Lesley Groff [REDACTED]
From: [REDACTED]
Sent: Sun 3/29/2015 6:57:52 AM
Subject: Re: Moscow tickets

Thank you Les! Perfect

All the best, [REDACTED]

Envoyé de mon iPhone

On Mar 28, 2015, at 7:17 PM, Lesley Groff <[REDACTED]> wrote:

Fantastic! Thank you for your detailed message. [REDACTED] and [REDACTED] please reply back so we know you can pass this information on to your parents.

Sent from my iPhone

On Mar 28, 2015, at 12:35 PM, Annemarie Bemis <[REDACTED]> wrote:

Dear Lesley,
Thanks for checking in. The concert is taking place on Thursday, April 2 at 7:00pm, at Tchaikovsky Concert Hall in Moscow. I have noted the address of the concert hall below, and have pasted a link to the Russian National Orchestra's website that includes information about the concert.

Address:
Tchaikovsky Concert Hall.
Triumfalnaya ploshchad 4/31
Moscow

<http://russiannationalorchestra.org/concerts/concert-single/params/Month/4/Year/2015/Y/2015/M/4/D/2/>

The tickets will be available at the box office at the concert hall on the evening of the concert, and [REDACTED] and [REDACTED] parents can pick them up when they arrive for the concert. They will just need to give their names to the person at the box office, as the tickets have been set aside for them. (This is easier than having them go to the Kempinski hotel to pick up the tickets.)

Thanks so much. Please do not hesitate to be in touch if they need any additional information.

All the best,

Annemarie

Annemarie Bemis
Executive Assistant to the President
Bard College

office phone:

mobile:

On Mar 28, 2015, at 9:18 AM, Lesley Groff <[REDACTED]> wrote:

Hi Annmarie...I think the concert is next week, but just want to make sure...can you let [REDACTED] and [REDACTED] know what night the concert is as well as the time...should they just pick the tickets up at the Concierge window the night of the concert?

Thank you, Lesley

On Mar 26, 2015, at 2:59 PM, Annemarie Bemis <[REDACTED]> wrote:

Dear Lesley,
Thanks for checking in. Please accept my apologies for not writing back to you sooner. We have reserved four concert tickets for [REDACTED] and [REDACTED] parents. Leon mentioned to Mr. Epstein that the tickets would be left with the concierge at the Kempinski in Moscow, but I will write back soon to confirm this.

All the best,

Annemarie

Annemarie Bemis
Executive Assistant to the President

Bard College

office phone:
mobile:

On Mar 26, 2015, at 2:47 PM, Lesley Groff <[REDACTED]>
wrote:

Hello Catherine and
Annemarie...Following up on
these tickets...are you able to set
4 aside? I sent the names to you
a couple of days ago...thanks!
Lesley

On Mar 24, 2015, at 12:11 PM, Catherine Susser Luiggi
<[REDACTED]> wrote:

Hi Lesley,
I am copying
Annemarie on this
email. She will be in
touch with you
about the tickets.
All we would need,
as you mention, are
their full names.

Thanks,

Catherine

• Catherine Susser Luiggi
| Executive Assistant to the
| President

Bard College | P.O. Box 5000 Annandale-on-Hudson, NY 12504
[REDACTED]
www.bard.edu

On Mar 24, 2015, at 12:04 PM, Lesley Groff
<[REDACTED]>
> wrote:

Hello
Catherine...when
Leon
was
here he
mentioned he
will be
playing
a
concert
in
Moscow
next
week...
Jeffrey
would
like for
[REDACTED]
and
[REDACTED]
parents
(who
live in
Moscow)
to
go see
the
performance.
Leon
was
happy
to have
them!

I have [REDACTED] and [REDACTED] cc'd on this mail. Could

you
please
help
coordi
nate
the
tickets
and
give us
the
details?

█ and █, could you please provide Catherine
with
your
parents
full
names?
Do
you
need
anythin
g else
Catheri
ne?

(just an FYI, █ and █ are assistants of
Jeffrey'
s here
in NY)

Thank you, Lesley