

To: Marites (Tess) McCorquodale [REDACTED]
Cc: Lyn fontanilla [REDACTED]
From: Lesley Groff
Sent: Mon 3/2/2015 3:41:38 PM
Subject: Clear [REDACTED] on Mon. March 23

Hi Tess...please mark in your calendar to clean apt [REDACTED] on Monday March 23. you may go early as the guest is departing on the 21st. thanks please confirm back