

To: [REDACTED]
From: Lesley Groff
Sent: Mon 3/2/2015 8:38:26 PM
Subject: Re: Please Print Welcome Letter

before this evening...she is coming tonight...so if you can do by 6pm would be good...is that possible?

On Mar 2, 2015, at 3:34 PM, [REDACTED] wrote:

When I have to do it?)

On Monday, March 2, 2015, Lesley Groff [REDACTED] wrote:

Hi [REDACTED]...can you please print this Welcome Letter, put in an envelope with her Name: Olivia friend of Eva Andersson on it. Write Apt. [REDACTED] on the front as well...and give to the doorman. Please confirm back