

**To:** [REDACTED]  
**From:** Lesley Groff  
**Sent:** Fri 11/21/2014 6:07:27 PM  
**Subject:** Re: Important Dates for Me

great...thanks so much

On Nov 21, 2014, at 1:05 PM, [REDACTED] > wrote:

> Yes of course

>

> Sent from my iPhone

>

>> On Nov 21, 2014, at 11:28 AM, Lesley Groff <[REDACTED]> wrote:

>>

>> Jeffrey will be in town evening of Dec. 1 through Dec. 6...wanted to give you all the heads up that I will have to leave the house on Tues. Dec. 2nd at 4pm...[REDACTED], please plan on being here to take over the phones...

>>

>> On Thurs. Dec. 4 I will not be able to arrive the house until around 11:30am...[REDACTED], can you please plan to be here in the morning at 9am to cover the phones...

>>

>> Thanks, Lesley

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