

**To:** [REDACTED]  
**Cc:** [REDACTED]; Lyn fontanilla [REDACTED]  
**From:** Lesley Groff  
**Sent:** Mon 11/24/2014 7:20:45 PM  
**Subject:** Clean apt 10B Dec. 1

Hi [REDACTED]...please add to your calendar to clean apt 10B on Monday Dec. 1. Please confirm back. thanks