

To: [REDACTED]
From: Lesley Groff
Sent: Tue 11/18/2014 5:28:54 PM
Subject: Re: Apt. 11B

Thx

Sent from my iPhone

On Nov 18, 2014, at 12:24 PM, [REDACTED] <[REDACTED]> wrote:

Okey! We'll do the cleaning for 2 apartments on Friday 11B and 8A. Thanks!

On Tuesday, November 18, 2014, Lesley Groff <[REDACTED]> wrote:

Thank's. please now make sure 8a is clean and ready to go also by Friday at noon. [REDACTED] is flying in a day early.

Sent from my iPhone

On Nov 18, 2014, at 12:01 PM, [REDACTED] <[REDACTED]> wrote:

Hi Les... I'll be there in Friday to clean and organized 11B. Thank you!

On Tuesday, November 18, 2014, Lesley Groff <[REDACTED]> wrote:

I just spoke to Anthony ...he will search for a beds so we have a bed for 8A and 11B by end of day Friday...he will be in touch.

On Nov 18, 2014, at 11:27 AM, Anthony Barrett <[REDACTED]> wrote:

there will be someone on friday to help. You still need to find a bed

On Nov 18, 2014, at 11:16 AM, Merwin Dela cruz wrote:

Hi Les,
I'm fine with sending Leo to 301 but he would need an extra set of hands to help him move furniture.

Anthony can you spare one of your guys to help Leo out with moving stuff?

Thanks

Merwin Dela Cruz

Office

Cell.

On Tuesday, November 18, 2014 9:50 AM, Lesley Groff
<[REDACTED]> wrote:

[REDACTED], merwin, [REDACTED] and Lyn- we need to make sure that 11B is ready to go by end of the day Friday nov 21. Please see below from Penn. We need to make sure the bed is moved back in, all kitchen supplies, etc. If Leo is needed to help move things that is totally fine! Penn says they will be done and out of the apt by Thursday. So Friday will be a big day for 11B. We have an important guest arriving on sat. [REDACTED] and merwin Please confirm back. Thanks

Sent from my iPhone

Begin forwarded message:

From: A Barrett

<[REDACTED]>

Date: November 18, 2014, 9:28:32 AM EST

To: Lesley Groff <[REDACTED]>

Subject: Fwd: Apt. 11B

Fyi. Make sure you guys have to hat you need for 11B.

Anthony Barrett

Begin forwarded message:

From: Penn

<[REDACTED]>

Date: November 18, 2014 at 8:32:27 AM EST

To: "[REDACTED]" <[REDACTED]>

Cc: Andrew Losso <[REDACTED]>

Subject: Apt. 11B

Hi anthony, just letting you know to inform Leslie (JE office) about 11B bed that we transferred the whole bedroom set to 10B. Living room set are intact. Also to inform the housekeeper to complete the kitchen n bathroom utensils n beddings n towels on Friday. Thursday we will clean up n what will remain is finishing up the bathroom for plumbing.
Penn

Sent from my iPhone

Anthony Barrett
Ossa Properties, Inc.
301 East 66th St
NY NY 10065
[REDACTED]