

To: Valerie Lavine [REDACTED]
From: [REDACTED]
Sent: Sat 9/27/2014 7:25:14 PM
Subject: Re: Follow up

Of course!! Thank you!

Sent from my iPhone

On Sep 27, 2014, at 3:12 PM, Valerie Lavine [REDACTED] wrote:

Dear [REDACTED],

It was nice meeting you this Thursday. I would appreciate it if you would forward this message to Jeff.

Thank you.

Valerie

Dear Jeff,

It was a pleasure meeting you, I truly enjoyed learning more about the Interior Designer position you are offering.

After our conversation, I feel confident that my International background, skills and experiences are a great match for this opportunity and that I can help you design and upgrade your properties. The questions and details you asked me about some custom furniture featured in my portfolio and the interest you expressed regarding my previous projects leads me to believe that we will work well together.

Throughout the years, I have worked with several renowned Interior Designers, led many high end residential projects to completion and have an extensive knowledge for sourcing materials, finishes, furniture, lighting and decorative art. I don't see this Interior Designer position as a punch-the-clock, 9-to-5 job; I will be your "right hand" -- helping you manage your properties.

Again, thank you for considering me for this exciting opportunity. I would be happy to email you a list of professional references, including former clients, architects, and contractors.

Please feel free to call me if you need additional information, have any questions or would like to offer me the job!

Thank you for your time, and I look forward to hearing from you.

Sincerely,

Valerie Lavine

Valerie Lavine
[REDACTED]