To: Lesley Groff[█████████████████████████]

Cc: [██████████████████████]; [████████████████████████]; [███]; █████; [███████████████████████]]; Karyna Shuliak[███████████████████████████████]; Lyn fontanilla[██████████████████████]

From: [████████████]

Sent: Thur 9/11/2014 9:46:16 PM

Subject: Re: Reminders...

Agreed . Thank you Lesley and Karyna ! :)

On Thursday, September 11, 2014, Lesley Groff <[████████████████]> wrote:

  Agree. Thanks:)

Sent from my iPhone

On Sep 11, 2014, at 4:33 PM, [████] [████] <[█████████████████████]> wrote:

> And also the cleaning up and putting in the dishwasher. Lyn looks after the entire house herself. Not cleaning up after ourselves must make it so much harder for her. Also when anyone makes Jeffrey something please clean up afterwards.
>
> Sent from Abingdon my iPhone
>
>> On Sep 11, 2014, at 2:06 PM, Lesley Groff <[████████████████]> wrote:
>>
>> HI girls...it has been brought to my attention we need to be careful how we keep the Oval Office...we need to keep purses, computers, clothes, extra shoes, bags, etc off of the furniture in the Oval Office. We need to keep the sofa and chair available for guests to sit on...please keep your personal items in Merwin's office and don't keep your computers plugged in and laying on the sofa...You can plug them charge them in Merwin or [████] office...
>>
>> Items that need to go on the airplane should be kept in Merwin's office or in the basement where items are kept for the airplane....please don't leave them hanging around in the Oval Office.
>>
>> Please pick up after yourselves when it comes to coffee cups, plates, etc...take them to the kitchen and put them in the dishwasher...
>>
>> Jeffrey is also requesting to please keep the noise down in the kitchen...conversations, laughter, etc can get very loud and distracting...
>>
>> When Lyn is preparing for a breakfast, lunch, dinner or tea, be aware she needs her space in the kitchen...
>>
>> Everyone, please confirm back to me receipt of this email...and thanks for your help...

--
Sincerely