

To: Lesley Groff [REDACTED]
Cc: [REDACTED]
From: [REDACTED]
Sent: Sat 9/20/2014 2:38:22 AM
Subject: Re: Leave Welcome Letter for [REDACTED]

Hi Les

Just to keep your mind at rest everything has been done for [REDACTED] arrival late tonight

On Wed, Sep 17, 2014 at 6:57 AM, Lesley Groff <[REDACTED]> wrote:

Could one of you please print and leave the Welcome Letter for [REDACTED] arriving Sept. 19th for apt 11B. PLEASE CONFIRM back to me...also, you know we will have a food list come along soon and shopping will need to be done :)