

**To:** Rich Kahn [REDACTED]  
**From:** [REDACTED]  
**Sent:** Thur 7/24/2014 1:41:35 PM  
**Subject:** Tess asking for holiday July 28-Aug 1

Tess is asking if she can take off next week :

From Tess:

Also I'm asking a favor if it's no problem! I'm taking off this coming Monday 'til Friday I'll be travelling to Michigan and picked up my daughter before I start doing my procedure for my legs and back. Thank you! Please let me know if it's okey! Tess

Who does Tess need to get approval from? Do you know when John Christensen is vacating apt 10B? I will need to have that cleaned...but that is it. Jeffrey will be in town starting tomorrow. Lyn/Jojo departing on Tues. July 29. I have [REDACTED] flying in on Mon. July 28th.

Do I need to ask JE if Tess can take next week off?