

To: Jojo Lynn [REDACTED]
Cc: [REDACTED]
From: Richard Kahn
Sent: Tue 5/20/2014 2:40:20 PM
Subject: Vacation and Work Off Days

I spoke with Mr Epstein yesterday and he would like you to take your annual trip overseas in August this year as opposed to September or October
In addition he mentioned that you should not be working on weekends when he is not in residence unless you are driving or he just left town late Friday afternoon

Also please email me your monthly schedule twice per month to review work and off days

Please feel free to call me with any questions
Thank you

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