

To: [REDACTED]
From: Lesley Groff
Sent: Fri 4/25/2014 2:44:51 PM
Subject: Re: connecting Jeffrey for calls

yes!

then place the person on HOLD.
and hang up phone
pick up phone and touch [REDACTED] (if JE in DR...if on 6th floor it is [REDACTED])
Tell JE who is on hold and hang up ...h e will pick up the line/person himself

On Apr 25, 2014, at 10:40 AM, [REDACTED] wrote:

> Les!!! I am freaking out. Can we see if we can go through the steps of
connecting him by phone!!!???

- >
- >
- > 1. I pick a line and dial the number e.g. Bruce
- > 2. Bruce is on the line
- > 3.
- > 4.
- >
- > ?? Help!!